

***WILLIAM MCDANIEL CHARITABLE FOUNDATION BUS
SCHOLARSHIP APPLICATION***

Through the generosity of the William McDaniel Charitable Foundation, the Adler Planetarium is proud to offer bus scholarships for field trips to the museum.

This scholarship covers up to \$165 per bus. Schools may request funding for a maximum of two buses during each school year. Please note that this scholarship may only be used for school bus rental; coach buses are ineligible for funding. There are a limited number of scholarships available and they are distributed on a first come, first-served basis.

Applications received after funds have been allocated will be placed on a wait list pending further fund availability.

Schools must meet the following criteria:

- 1.) Be part of the Chicago Public School system. Unfortunately we cannot offer scholarships to private or suburban schools at this time.
- 2.) 51% of students must be classified as Low Income with the CPS Office of Research, Evaluation and Accountability. This information is available on the first page of your school's Illinois School Report Card downloadable at <https://research.cps.k12.il.us/resweb/PageServlet?page=schoolprofile&class=profile.SchoolProfile>

Application Procedures:

- 1.) Complete the attached scholarship application form.
- 2.) Write a letter of intent on CPS letterhead affirming your school's percentage of students classified as low income and addressing how a field trip to the Adler Planetarium will tie-in to what is occurring in the classroom. **All participating teachers and the school principal must sign this letter of intent.**
- 3.) Include official documentation confirming the percentage of students classified as Low Income. A copy of the first page of your school's Illinois School Report Card is sufficient.
- 4.) Fax the application, letter of intent, and Low Income documentation to **ATTN: McDaniel Charitable Foundation Bus Scholarship at (312) 322-9181**. Materials may also be mailed to

***Adler Planetarium
ATTN: William McDaniel Charitable Foundation Bus Scholarship
1300 S. Lake Shore Drive
Chicago, IL 60605***

- 5.) Please allow ten business days from the time you submit your application to receive a decision. Notifications will only be sent by email. If you have any questions please email busscholarship@adlerplanetarium.org.
- 6.) If you are awarded a scholarship you will receive instructions of how to book your field trip and your bus.



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Please print clearly.

Teacher Name: _____

Grade/Subject Area Taught: _____

Phone Number: _____

Email Address: _____

School Name: _____

Principal Name: _____

School Address: _____

School Phone Number: _____

Percentage of Students Qualifying for Free/Reduced Price Lunch or Classified as Low
Income: _____

Source of Documentation: _____

(A copy of your school's Illinois School Report Card downloadable from
<https://research.cps.k12.il.us/resweb/PageServlet?page=schoolprofile&class=profile.SchoolProfile>)

Number of Buses Requested (maximum of two): _____

How did you hear about the William McDaniel Charitable Foundation Bus Scholarship?

***PLEASE FAX THIS FORM, LETTER OF INTENT, AND TITLE 1/LOW INCOME
DOCUMENTATION TO (312) 322-9181 Attention: McDaniel Charitable Foundation
Bus Scholarship. All materials are required for consideration.***