

**Adler Planetarium Institutional Records, 1912-2008
Finding Aid**

Adler Planetarium & Astronomy Museum

**Webster Institute for the History of Astronomy
Chicago, Illinois
2008**

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Descriptive Summary of the Collection

Title: Adler Planetarium Institutional Records

Creator: Adler Planetarium & Astronomy Museum

Dates: 1912-2008

Extent: 70 linear feet (100 boxes including 10 oversize boxes and 1 large document drawer)

Language(s): Materials are predominately in English

Repository: Webster Institute for the History of Astronomy, Adler Planetarium & Astronomy Museum, Chicago

Abstract: The Adler Planetarium Institutional Records serve as the planetarium's permanent memory. The collection consists of unique primary records of enduring value that were created or received by the Adler Planetarium and have relevance to the historical development of the Planetarium and its functions over time.

Administrative Information

Cite As: Adler Planetarium Institutional Records, Adler Planetarium & Astronomy Museum, Chicago.

Provenance: Adler Planetarium & Astronomy Museum

Processed by: Margie Kollbocker, 2008

Funding: Processing supported in part by the Friends of the Center of Physics, American Institute of Physics.

Access: Obtained by completing a Research Request Form. Contact the Webster Institute for the History of Astronomy at (312) 322-0594 or astrohistory@adlerplanetarium.org. Some restrictions may apply due to individual privacy issues or the fragile nature of certain original documents. Permission is at the discretion of the Curator of the collection.

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Historical Background

The Adler Planetarium and Astronomy Museum was the first modern planetarium in the western hemisphere and houses one of the world's finest collections of antique astronomical instruments. Founder Max Adler was a senior officer in Sears, Roebuck and Company. The museum opened to the public on May 12, 1930. Dr. Philip Fox, a professor of astronomy at Northwestern University, was appointed the first director. The Zeiss planetarium projector and the Mensing Collection of historic scientific instruments were the central features. The planetarium was an integral part of the Century of Progress International Exposition World's Fair held in Chicago in 1933-1934 to celebrate the city's centennial.

The South Park Commissioners, which later became the Chicago Park District, maintained and operated the museum until it was incorporated under the directorship of Joseph Chamberlain in 1968. The Board of Trustees eventually assumed full management responsibilities in 1976.

The original building, designed by architect Ernst Grunsfeld is on the National Register of Historic Places. It is a twelve-sided structure made of St. Cloud (Minnesota) Rainbow Granite. The dome is copper. The front doors are bronze set with beveled glass. It is situated on Northerly Island, an artificial island on Lake Michigan in Chicago. There have been two subsequent additions of significance, in 1973 and 1997.

Max Adler's son, Robert Adler, took a significant interest in the museum and formed the Chicago Planetarium Society in the late 1950s to aid and support the museum.

There have been eight directors: Philip Fox (1929-1937), Maude Bennot (acting director, 1937-1945), F. Wagner Schlesinger (1945-1957), Albert Shatzel (1957-1959), Robert Johnson (served as the acting director for six months preceding 1960-1966), Mortimer Kaplow (1966-1967), Joseph Chamberlain (1968-1991), Paul Knappenberger (President, 1991- present).

Scope and Content of the Collection

The Adler Planetarium Institutional Records consist of materials created or received by the Adler Planetarium that have relevance to the historical development of the museum and its functions over time. Such records include (but are not limited to): legal records, financial reports, administrative documents, meeting minutes, policies, procedures, publications, press releases, correspondence, architectural plans, memorabilia, photographs, research notes, and papers of integral persons. Founders, officers, consultants, committee members and employees created the bulk of this documentation. The institution's organizational structure has grown and evolved over the life of the museum. The series in this collection represent a functional melding of these transformations.

This collection fills 100 boxes and one large document drawer and spans the years 1912-2008. The materials are organized in the following groupings:

Series I	Office of Max Adler, 1928-1952
Series II	Board of Trustees, 1933-2007
Series III	Office of the Director, 1912-2005
	A. Philip Fox (1929-1937)
	B. Maude Bennot (acting director, 1937-1945)
	C. F. Wagner Schlesinger (1945-1957)
	D. Albert Shatzel (1957-1959)
	E. Robert Johnson (acting director six months preceding 1960-1966)
	F. Mortimer Kaplow (1966-1967)
	G. Joseph Chamberlain (1968-1991)
	H. Paul Knappenberger (1991- present)
Series IV	Office of Robert Adler, 1936-1983
Series V	Mayor's Committee on Adler, 1966-1970
Series VI	Building & Grounds, 1928-2003
Series VII	Human Resources, 1945-2000
Series VIII	Astronomy Department, 1962-2008
Series IX	History of Astronomy Department, 1930-2007
Series X	Planetarium Shows, 1934-2004
Series XI	Exhibits, 1912-2006
Series XII	Public Programs & Members' Events, 1930-2007
Series XIII	Special Events, 1930-2007
Series XIV	Century of Progress, 1929-1992
Series XV	Publications & Press, 1932-2008
Series XVI	Annual Reports, 1976-2006
Series XVII	3D Items & Ephemera, 1930-2006

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Container List

Series I Office of Max Adler, 1928-1952

Max Adler was the founder and initial benefactor of the Adler Planetarium. This series includes Planetarium related documents created, collected by, or concerning Max Adler. The series begins with correspondence in chronological order followed by the remaining files in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>	
1	1	Correspondence, 1928	
	2	Correspondence, 1929	
	3	Correspondence, 1930	
	4	Correspondence, 1931	
	5	Correspondence, 1932	
	6	Correspondence, 1933	
	7	Correspondence, 1934	
	8	Correspondence, 1935	
	9	Correspondence, 1936	
	10	Correspondence, 1937	
	11	Correspondence, 1938	
	12	Correspondence, 1939	
	13	Correspondence, 1940	
	14	Correspondence, 1940	
Oversize Box A			
1	15	Correspondence, 1941	
	16	Correspondence, 1942	
	17	Correspondence, 1943	
	18	Correspondence, 1944	
	19	Correspondence, 1945	
	20	Correspondence, 1947	
	21	Correspondence, 1948	
	22	Correspondence, 1949	
	2	23	Correspondence, 1950
		24	Correspondence, 1951
		25	Correspondence, n.d.
		26	The Zeiss Planetarium, 1926
	Document	27	Agreement Between South Park Commission and Max Adler, 1928
		28	Article Given to Press, 1928
29		Planetarium Nurnberg- Schematic, 1928	
Drawer 1			
2	30	Scrapbook, 1928-29	
	31	South Park Communications (Max Adler's Copies), 1928-1931	
Oversize Box A	32	Original Founding Agreements with South Park Commission- Galley Proof, 1928-1930	

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2	33	Original Founding Agreements, 1928-1932
	34	Ernest Grunsfeld- Architect, 1928-1940
	35	Excerpts from Dedication Speech, 1930
	36	Income for Tax Return Review-Max Adler & Adler Planetarium Trust, 1930
	37	Journal of the Proceedings of the South Park Commissioners,
Oversize	38	Resolution from South Park Commissioners to Max Adler- framed,
Box J		1930
2	39	Time Magazine, 1930
	40	Press Profile Piece, c1933
	41	Trust Agreements, 1933-34
	42	Newspaper Clippings, 1936
	43	A Century of Progress Superior Court of Cook County Final Decree, 1937
	44	Memoriam Resolution from Chicago Park District Commissioners, 1952
	45	Chicago Public High Schools Proficiency Typewriting Test, n.d.
	46	Image, Vital Statistics from Sears, n.d.

Series II Board of Trustees, 1933-2007

This series consists of documents concerning the Board of Trustees and their presence within the planetarium's organization. The materials include correspondence, annual meeting notes, various institutional reports such as long-range plans, and legal documents such as the Letters of Incorporation from 1968. The series begins with correspondence in chronological order followed by the remaining files in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1933
	2	Correspondence, 1934
	3	Correspondence, 1935
	4	Correspondence, 1936
	5	Correspondence, 1939
	6	Correspondence, 1940
	7	Correspondence, 1941
	8	Correspondence, 1942
	9	Correspondence, 1950
	10	Correspondence, 1951
	11	Correspondence, 1971
	12	Correspondence, 1980
	13	Adler Planetarium Trust Agreements, 1933-1957
	14	Report on Planetarium Operations Under Contract with a Century of Progress, 1933-34
Oversize	15	Architect Contracts, 1934
Box A		
1	16	Adler Planetarium Trust Reports, 1934-1948

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	17	Chicago Park District Annual Reports, 1936-1951
	18	Proceedings of the Chicago Park District, 1939-1950
	19	Meeting Notes, 1949
	20	Exhibit Installation Financial Receipts, 1950-1952
	21	Adler Planetarium Trust Liability Policy, 1950-1954
	22	Adler Planetarium Trust Tax Returns, 1953-1958
	23	Chicago Park District- Adler Planetarium Trust Agreement, 1957
	24	Adler Planetarium Trust- Study of Civic Representation in Public Institutions (Copy 1), 1957
	25	Adler Planetarium Trust- Study of Civic Representation in Public Institutions (Copy 2), 1957
2	26	Adler Planetarium Trust- Study of Civic Representation in Public Institutions (Copy 3), 1957
	27	Report and Recommendation by the Chicago Planetarium Society (Copy 1), 1959
	28	Report and Recommendations by the Chicago Planetarium Society (Copy 2), 1959
	29	Report and Recommendations by the Chicago Planetarium Society (Copy 3), 1959
	30	Report and Recommendations by the Chicago Planetarium Society (Copy 4), 1959
	31	Suggested Exhibits Report, 1959
	32	Financial Recommendations Report, 1959
	33	Scope & Organizational Report, 1959
	34	Proposal of Expanded Operations, 1960
3	35	Articles of Incorporation –Original, Draft, Photos, 1968
	36	By-laws, 1968-1991
	37	Tax Exempt Status, 1968
	38	Trustees List, 1968-2002
	39	Annual Meetings of the Corporation, 1975-2006
	40	Agreement Between Chicago Park District and the Adler Planetarium, 1976
	41	Half-Century Celebration Trustee Committee, 1979-1980
	42	Nominating Committee Report, 1981
	43	Long Range and Strategic Plans- December, 1992
	44	Space Millennium Project Fund Raising Recommendations, 2000
	45	Departmental Updates, 2006
	46	Departmental Updates, 2007
	47	2006 Report-Research and Collections, 2007
	48	Annual Meeting Candids, n.d.

Series III Office of the Director, 1912-2005

This series captures the papers of each of the Adler's directors during their time in office. It consists of eight sub-series, one for each director (see below). Correspondence and reports related to the administration of the planetarium make up the bulk of these records. Several

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directors served in other capacities within the planetarium prior to assuming the office of director. As a result, their files may cover time periods longer than their tenure as director and overlap time periods of other's files. Each sub-series begins with correspondence from that particular director's office in chronological order and is followed by the remaining files in chronological order.

- A. Philip Fox (1929-1937)
- B. Maude Bennot (acting director, 1937-1945)
- C. F. Wagner Schlesinger (1945-1957)
- D. Albert Shatzel (1957-1959)
- E. Robert Johnson (acting director six months preceding 1960-1966)
- F. Mortimer Kaplow (1966-1967)
- G. Joseph Chamberlain (1968-1991)
- H. Paul Knappenberger (President, 1991- present)

Sub-Series IIIA Office of the Director- Phillip A. Fox

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1912
	2	Correspondence, 1928
	3	Correspondence (Part 1), 1929
	4	Correspondence (Part 2), 1929
	5	Correspondence (Part 1), 1930
	6	Correspondence (Part 2), 1930
	7	Correspondence (Part 3), 1930
2	8	Correspondence (Part 1), 1931
	9	Correspondence (Part 2), 1931
	10	Correspondence (Part 1), 1932
	11	Correspondence (Part 2), 1932
	12	Correspondence (Part 1), 1933
	13	Correspondence (Part 2), 1933
	14	Correspondence (Part 3), 1933
3	15	Correspondence- Publisher, 1933
	16	Correspondence (Part 1), 1934
	17	Correspondence (Part 2), 1934
	18	Correspondence, 1935
	19	Correspondence, 1936
	20	Correspondence, 1937
	21	Correspondence, 1938
4	22	Correspondence, 1939
	23	Correspondence, 1940
	24	Correspondence, 1941
	25	Correspondence, n.d.
	26	Chicago Astronomical Society, 1887, 1930
	27	Purchase Receipts, 1906-1937
	28	The Celebration of the Semi-Centennial of the Chicago Astronomical Society and the Dedication of a Monument to the

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		Memory of Truman Harry Stafford by Philip Fox, (reprint), 1913
	29	Zeiss Planetarium zu Jena Lectare Scripts, 1928
Oversize	30	Scrapbook, 1929-1930
Box B		
4	31	Ward's Natural Science Establishment, 1929
	32	The Adler Planetarium and Astronomical Museum by Philip Fox, 1929
	33	Zeiss, 1929-1932
	34	Essays about Adler Planetarium, 1930
	35	Mensing Collection, 1930
	36	Meteors and the Leonids Lecture- by C.C. Wylie, 1930
	37	Staff List with Salaries, 1930
	38	Transparency Legends, 1930
	39	Attendance Records, 1930-1937
	40	The Astronomical Fraternity of the World by David Pickering, 1931
	41	Demonstration of Two Pieces of Apparatus, 1931
	42	Museum Attendance- The Journal of the Royal Astronomic Society of Canada, 1931
	43	The Adler Planetarium and Astronomical Museum of Chicago (reprint), 1932
	44	Apparatus for Showing Eclipses, Meteoric Showers, and Aurora in Planetarium Demonstrations by Philip Fox, 1932
	45	Museum Schedule, 1932
	46	Planetarium Building Alterations & Additions, 1932
	47	Statement of Planetarium Income and Expense, 1932
Oversize	48	Guidebook Galleys, 1933
Box A		
4	49	Guidebook Mock-Ups (Part 1), 1933
5	50	Guidebook Mock-Ups (Part 2), 1933
	51	Guidebook Mock-Ups (Part 3), 1933
	52	Guidebook Mock-Ups (Part 4), 1933
	53	Guidebook Proofs, 1933
	54	Junior Astronomy Club, 1933
	55	The Story of the Zeiss Planetarium by Franz Fieseler, 1933
	56	Calendar Reform, 1934
	57	The Drama of the Heavens Radio Broadcast, 1934
	58	South Park Commissioners Statement of Planetarium Income & Expenditures, 1934
	59	Summer Lecture notes, 1934
6	60	Guidebook Mock-Ups & Proofs, 1935
	61	List of Foreign Institutions Receiving Mensing Catalog, 1935
	62	The Starry Heavens- The Zeiss Optical Planetarium, by Philip Fox, 1935
	63	Sky Maps, 1935-1936
	64	Adler Planetarium Museum Report, 1936

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- 65 Chicago Park District- Annual Report, 1936
- 66 Zeiss Planetaria Opening Dates, 1937
- 67 A Statement to the Board of Trustees of the Museum of Science and Industry, 1940
- 68 Adler Planetarium Slides Set- price list, n.d.
- 69 Clocks, n.d.
- 70 Zeiss Photo Exhibition Invitation, n.d.

Sub-Series IIIB Office of the Director-Maude Bennot

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1930
	2	Correspondence, 1931
	3	Correspondence, 1932
	4	Correspondence, 1933
	5	Correspondence, 1934
	6	Correspondence, 1935
	7	Correspondence, 1936
	8	Correspondence, 1937
	9	Correspondence- Publisher, 1937-1943
	10	Correspondence, 1938
	11	Correspondence, 1939
	12	Correspondence (Part 1), 1940
	13	Correspondence (Part 2), 1940
	2	14
15		Correspondence, 1942
16		Correspondence, 1943
17		Correspondence, 1944
18		Correspondence, 1945
19		Correspondence, n.d.
20		Bulletin of the Chicago Academy of Sciences- The Atwood Sphere, 1913
21		Orbit of BGC 1036 by Maude Bennot, 1925
22		Article Reprints, 1925-1932
23		Journal- The Monthly Evening Sky Map, 1932-1941
24		Notes and Memoranda, 1933-1937
25		Museum of Science and Industry, 1933-1944
26		Astronomy Booklets, 1933, 1937, n.d.
27		World Calendar- Calendar Reform, 1935-1950
28		Receipts, 1936-1941
29		Various Journals, 1937-1943
30		News Clippings, 1937-1944
31	Attendance Records, 1938-1945	
32	Annular Eclipse of the Sun, 1939	
33	Annual Report, 1940	
34	Repairs, 1940	

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- 35 History of the Calendar by Maude Bennot, 1941
- 36 Chicago Park District- Publisher Specifications, 1942
- 37 Another New Year by Maude Bennot, 1945
- 38 Letterhead, n.d.
- 39 Telescope Catalog, n.d.

Sub-Series IIIC Office of the Director- F. Wagner Schlesinger

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1945
	2	Correspondence- Blakesley, 1945-1949
	3	Correspondence, 1946
	4	Correspondence, 1947
	5	Correspondence, 1948
	6	Correspondence, 1949
	7	Correspondence, 1950
	8	Correspondence, 1951
	9	Correspondence, 1952
	10	Correspondence, 1953
	11	Correspondence, 1954
	12	Correspondence- Renovations, 1954-55
	13	Correspondence, 1955
	14	Correspondence, 1956
	15	Planetarium Inventory-list of 35mm film rolls, 1945
	16	Meteor Showers, 1945-1946
	17	Eclipses, 1945-1951
	18	Attendance Records, 1946-1957
	19	Employment Records and Biographical Sketch, 1946-1957
	20	New Dome, 1947-1954
	21	Budget Recommendations, 1951
	22	Improvements, 1952-1953
	23	Currency & Coin Receipts, 1953-1954
	24	Console Bid, 1955
	25	Globes, n.d.
	26	Zeiss, n.d.

Sub-Series IIID Office of the Director- Albert Shatzel

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1950
	2	Correspondence, 1951
	3	Correspondence, 1952
	4	Correspondence, 1953
	5	Correspondence, 1954
	6	Correspondence, 1955
	7	Correspondence, 1956

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8	Correspondence, 1957
9	Correspondence, 1958
10	Correspondence, 1959
11	Correspondence, n.d.
12	Employment Status and Resignation Letter, 1950-1959
13	Attendance Records, 1957-1958
14	Building Maintenance, 1958
15	Memo from Morrison Planetarium Regarding the Admission of Children, 1958
16	Perpetual Calendar Notes, 1958
17	Planetaria Report, 1958
18	Lecture Attendance Statistics, 1958-1959
19	Celestial Guide Newsletter, 1959
20	Sirius Astronomical Society Newsletter, 1959
21	To Find the Parabolic Orbit of a Comet by a Graphical Method, n.d.
22	The Light-Curve of Jupiter III in Eclipse by A. Shatzel, n.d.

Sub-Series III E Office of the Director- Robert Johnson

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1959
	2	Correspondence, 1960
	3	Correspondence, 1961
	4	Correspondence, 1962
	5	Correspondence, 1963
	6	Correspondence, 1964
	7	Correspondence, 1965
	8	Correspondence, n.d.
	9	Attendance Records, 1950-1963
	10	Hayden Planetarium, 1956-1965
	11	Celestial Guide Newsletter, 1959
	12	Exhibit Programs & Optical Shop, 1959
	13	Organizational Chart, 1959
	14	Astronomy Courses Outlines, 1960
	15	Report to the Commissioners, 1960
	16	Things that Fall From the Sky, by Ray. K. Marshall, 1960
	Oversize	17
Box A		
1	18	Budget Documents (part 1), 1960-1967
2	19	Budget Documents (part 2), 1960-1967
	20	NASA Educational Materials, 1961
	21	Roof Telescope Specifications, 1961
	22	Timetable of Major Events & Projects, 1961
	23	Assistant Director-Dr. Donald Rogers, 1961-63
	24	Reports and Notes on Expansion Needs, 1962-1964

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25	3 rd National Conference on the Peaceful Uses of Space (Part 1), 1963
26	3 rd National Conference on the Peaceful Uses of Space (Part 2), 1963
27	3 rd National Conference on the Peaceful uses of Space (Part 3), 1963
28	The Story of the Moon by Robert Johnson, 1963
29	Gas News: Showcase for the Skies, 1965
30	On the Frontiers of Knowledge by Robert Johnson, 1967
31	Exhibit Notes & Labels, n.d.
32	Instrument Descriptions. n.d.

Sub-Series IIIF Office of the Director- Mortimer Kaplow

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1963
	2	Correspondence, 1965
	3	Correspondence, 1966
	4	Budget 1967-1968

Sub-Series IIIG Office of Director- Joseph Chamberlain

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1968
	2	Correspondence, 1969
	3	Correspondence, 1970
	4	Correspondence, 1971
	5	Correspondence- Accreditation, 1971, 1984
	6	Correspondence, 1972
	7	Correspondence, 1973
	8	Correspondence, 1975
	9	Correspondence, 1976
	10	Correspondence, 1977
	11	Correspondence, 1978
	12	Correspondence, 1979
	13	Correspondence, 1980
	14	Correspondence, 1981
	15	Correspondence, 1982
	16	Correspondence, 1983
	17	Correspondence, 1984
	18	Correspondence, 1985
	19	Correspondence, 1986
	20	Correspondence, 1987
	21	Correspondence, 1988
	22	Correspondence, 1989
	23	Correspondence, 1990

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- 24 Correspondence, 1991
- 25 Correspondence, n.d.
- 26 Star of Bethlehem Booklets, 1949-1977
- 27 Articles by Joseph Chamberlain, 1957-1963
- 28 Doctoral Dissertation, 1962
- 29 Planetarium Visitors Study, 1968
- 30 Emory Williams, Adler President, 1971
- 2 31 Accreditation (Part 1), 1971-1973
- 32 Accreditation (Part 2), 1971-1973
- 33 Press Pass- Walt Grisham, 1972
- 34 Copernicus Medical Research Foundation Event, 1973
- 35 Public Relations Proposal, 1973
- 36 Museum II Meeting Transcript, 1975
- 37 Commission on Chicago Historical and Architectural Landmarks Report, 1976
- 38 Preliminary Prospectus for Celebration of Fiftieth Anniversary, 1978
- 39 Public Relations Program for 50th Anniversary, 1978
- 40 Semi-centennial Preliminaries, 1978-1979
- 41 50th Anniversary Report, 1979
- 42 CAS Observer, 1979
- 43 International Museum Day Proclamation, 1979
- 44 Six Belles Event, 1979
- 45 50th Anniversary Birthday Party, 1980
- 46 Attendance Comparison, 1980
- 3 47 Half-Century Campaign, 1980
- 48 Isaac Stern Event, 1980
- 49 School Competitions, 1980
- 50 Zeiss, 1980-1982
- 51 Bratsk Eclipse (slides), 1981
- 52 AAM Reaccreditation, 1981-1985
- 53 Report of the Adler Planetarium Committee, 1982-1985
- 54 Reorganization of Staff Responsibilities, 1983
- 55 Roderick S. and Marjorie K. Webster, 1983-1987
- 56 Manual Food Service Agreement, 1984
- 57 Robert Adler Obituary & Images, 1984
- 58 Press, 1985
- 59 Robert Adler Memorial Service, 1985
- 60 National Historic Landmarks Designation, 1985-1987
- 61 Stolen Compendium Recovered, 1986
- 62 Financial Campaign, 1988
- 63 Aquarium and Museum Purposes Fund, 1989
- 64 C.A.R.A.- Center for Astrophysical Research in Antarctica, 1989
- 65 Holiday Schedule Memorandum, 1989-1991
- 66 Memoranda to Staff, 1990-1991
- 67 Adler Bank Accounts Meeting, 1991

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- 68 File Index, n.d.
- 69 Guy Bluford Event, n.d.
- 70 Zeiss Planetarium Model VI, n.d.

Sub-Series IIIH Office of the Director- Paul Knappenberger

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1992
	2	Correspondence, 1995
	3	Correspondence, 1996-1998
	4	Grant Proposals, 1990-1996
	5	Museum Attendance Reports, 1990-1999
	6	Spitz Lecture, 1991
	7	Formative Evaluation, 1992
	8	Strategic Long Range Plan, 1992
	9	Marketing Notes, 1992-1998
	10	Press, 1992-1998
	11	Adler Planetarium Council, 1993
	12	Accreditation Correspondence and Documentation, 1994
	13	Audience Experience Guides, 1994
	14	Project Management, 1994
	15	Organizational Charts, 1994-1995
	16	Goals, 1994-1996
	17	Marketing Strategies, 1994-2000
	18	Audience Development Report (Part 1), 1995
	19	Audience Development Report (Part 2), 1995
	20	Audience Development Report (Part 3), 1995
	21	Audience Development Report (Part 4), 1995
	22	Audience Development Report (Part 5), 1995
	23	Audience Development Report (Part 6), 1995
	24	Audience Development Report (Part 7), 1995
	25	Audience Development Report (Part 8), 1995
	26	Audience Development Report (Part 9), 1995
	27	Audience Development Report (Part 10), 1995
	28	Audience Development Report (Part 11), 1995
	29	Audience Development Report (Part 12), 1995
2	30	Audience Development Report (Part 13), 1995
	31	Audience Development Report (Part 14), 1995
	32	Financial Campaign, 1995
	33	International Illumination Design Award, 1995
	34	Senior Management Retreats, 1995-1996
	35	Monthly Membership Trends, 1995-1998
	36	Museum Campus Trustees, 1997
	37	Institutional Goals, 1997-1998
	38	Senior Management Committee, 1998
	39	Public Relations & Marketing, 1998-2001

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40	Creating Exhibitions at the Adler by Paul Knappenberger, 1999
41	Museum Campus Report, 1999
42	Account Descriptions, 2000
43	Museum Decline by Nancy Moffett, 2000
44	Strategic Long Range Plans, 2000-2005
45	CityPass Chicago User Survey Report, July 2002
46	Donor Lists, 2004
47	Biographical Information, n.d.

Series IV Office of Robert Adler, 1936-1983

Robert Adler, the son of Max Adler, actively supported the museum with his time, talents, and resources. This series documents his many endeavors associated with the planetarium. These endeavors include the formation and activities of the Chicago Planetarium Society. The series begins with correspondence in chronological order followed by the sub-series 'Chicago Planetarium Society,' followed by the remaining files in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Correspondence, 1936
	2	Correspondence, 1937
	3	Correspondence, 1938
	4	Correspondence, 1939
	5	Correspondence, 1947
	6	Correspondence, 1949
	7	Correspondence, 1950
	8	Correspondence, 1951
	9	Correspondence, 1952
	10	Correspondence, 1953
	11	Correspondence, 1954
	12	Correspondence, 1955
	13	Correspondence, 1956
	14	Correspondence, 1957
	15	Correspondence, 1958
	16	Correspondence, 1959
	17	Correspondence, 1960
	18	Correspondence, 1961
	19	Correspondence, 1962
	20	Correspondence, 1963
	21	Correspondence, 1964
	22	Correspondence, 1965
	23	Correspondence, 1966
	24	Correspondence, 1967
	25	Correspondence, 1968
	26	Correspondence, 1972
	27	Correspondence, 1975
	28	Correspondence, n.d.

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2	29	Chicago Planetarium Society (Part 1), 1958-1968
	30	Chicago Planetarium Society (Part 2), 1958-1968
Oversize	31	Chicago Planetarium Society- Scrapbook, 1958-1973
Box C		
2	32	Chicago Planetarium Society-Reports, 1959
	33	Chicago Planetarium Society-Special Guide to Museum, 1959
	34	Chicago Planetarium Society-Press, 1960
	35	Chicago Planetarium Society-Buffer Dinner and Star Party, 1961
	36	Chicago Planetarium Society-Rooftop Observatory, 1962
	37	Chicago Planetarium Society-Background, 1962,1968
	38	Chicago Planetarium Society-Space Frontiers Newsletters, 1962-1968
	39	Chicago Planetarium Society-Museum Development Committee, 1963-1964
	40	Chicago Planetarium Society-Annual Reports and Audit Reports, 1964-1968
	41	Chicago Planetarium Society-Members List, 1968
	42	Chicago Planetarium Society-6 th Astro-Science Workshop, 1968-1969
	43	Chicago Planetarium Society-Membership Invitation, n.d.
	44	Chicago Planetarium Society Recommendations, n.d.
3	45	Agreement Between South Park Commissioners and Max Adler, 1928
	46	Adler Planetarium Trust Agreements, 1938
	47	August 1952 Report of the Museum, 1952
	48	Public Relations Program, 1954
	49	Adler Planetarium Trust Study, 1956-1957
	50	Renovation, 1956-1957
	51	December 1957 Report of the Museum, 1957
	52	The Museum News AAM Newsletter, 1958
	53	Board of Education handbooks-Adler Broadcasts, 1958
	54	The Operation and Organization of a Planetarium Installation in Chicago- A Proposed Set of Principles by Roy K. Marshall, 1958
	55	Book Department, 1959
Oversize	56	Photo Album- International Meeting of Planetarium Executives, 1959
Box B		
3	57	Administrative Problems of the Adler Planetarium (draft), 1960
	58	60 th Birthday Tribute, 1960
	59	Mayor's Committee on the Adler Planetarium-background notes, 1960-1967
	60	Building Expansion Proposal, 1962-1963
	61	Adler Trust, 1964
	62	Lake Forest Academy Antiques Show, 1964
	63	Report of the Mayor's Cultural Committee, 1966
4	64	Photo Album, 1970
	65	Max & Sophie Biographical History (photo copied from The

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		family of Max and Sophie Adler compiled by Robert Adler), 1972
66		World Clock, 1979
67		Lohr Collection, 1982
68		Hebrew Union College Jewish Institute of Religion honor Robert Adler, 1983
69		Photographs of Planetarium, n.d.

Series V Mayor's Committee on Adler, 1966-1970

Mayor Richard J. Daley, at the request of the commissioners of the Chicago Park District, appointed a committee to review and make recommendations for the future development of the Adler Planetarium. This series contains the reports generated during the tenure of this task force from August 1967 to February 1968.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Notes, 1966-1968
	2	Consultants, 1967-1968
	3	Press, 1967-1968
	4	Record of Checks Drawn, 1967-1968
	5	Research, 1967-1968
	6	Subcommittees, 1967
	7	Subcommittee-Building, 1967-1968
	8	Subcommittee-Finance Budget, 1967-1968
2	9	Subcommittee-Personal and Administrative Relations, 1967-1968
	10	Subcommittee-Program, 1967-1968
	11	Subcommittee-Promotion, 1967-1968
	12	Subcommittee-Negotiating, 1968
	13	Final Report (draft) 1968
	14	Report, 1967-1968
	15	Final Report, (Copy 1). 1967-1968
3	16	Final Report (Copy 2), 1968
	17	Final Report (Copy 3), 1968
	18	Final Report (Copy 4 plus partial report). 1968
	19	Memorandum of Agreement with Chicago Park District, 1968
	20	Appointment of Dr. Chamberlain Announcement, 1968
	21	Recommendations, 1968-1970
	22	Committee List, n.d.

Series VI Building & Grounds, 1928-2003

The Adler Planetarium is a lakefront icon in Chicago. The property and facilities have grown and changed throughout the years. This series contains many of those plans, campaigns and transformations as well as ongoing building maintenance. This series is arranged in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
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Adler Planetarium Institutional Records Finding Aid

1	1	Dedicatory Plaque and Bronze Zodiacal Plaques, 1928-1931
Document	2	Part Plot Plan Showing Plumbing and Electrical Service, 1929
Drawer 1		
1	3	Building Repairs, 1929-1940
	4	List of Construction Contractors, 1930
	5	Building Specifications Work Order, 1930, 1943
	6	Adler Architecture (article reprints), 1930-1931
	7	Electrical, 1930-1940
	8	Heating and Ventilation, 1930-1940
	9	Landscaping, 1930-1939
	10	National Terrazzo and Mosaic Association Chicago, 1933
	11	Terrazzo Esplanade, 1933
	12	Turnstiles, 1933-1945
	13	Roads-Museum Access, 1933-1995
	14	Specifications of Acoustical Treatment for Planetarium Chamber, 1934
Document	15	Proposals for Repairs, 1939
Drawer 1		
1	16	Specification for Repairs and Improvements, 1939
Oversize	17	Planetarium Control Circuits, 1950
Box A		
1	18	Chicago Park District Renovation Announcement, 1954
	19	Specifications for Repairs, Improvements, 1955
	20	Specifications for Repairs, Improvements, 1956
Document	21	Observatory Dome & Cylinder and Telescope Bases, 1957
Drawer 1		
2	22	Specifications for Repairs and Improvements (Part 1), 1957
	23	Specifications for Repairs and Improvements (Part 2), 1957
Document	24	Tuckpointing Plan Elevation and Section Blue Print, 1957
Drawer 1		
2	25	Repair Journal, 1958
	26	Specifications for Repairs and Improvements, 1958
	27	Insurance-Correspondence, 1961
	28	Specifications for Repairs and Improvements, 1962
Document	29	Planetarium Extension Blue Prints, 1968
Drawer 1		
2	30	Terrazzo Esplanade-Correspondence, 1968, 2000
Oversize	31	Overall Dimensions of Planetarium Instrument- Schematic, 1969
Box A		
2	32	Astro-Science Center Capitol Fund Campaign, 1969-1971
Document	33	Lower Level Plan West- Schematic, 1971
Drawer 1		
2	34	Nicolaus Copernicus Monument, 1973
Document	35	Lighting Layout- Schematic, 1978
Drawer 1		
2	36	Open Lands Project Terrain- Grant Park Tomorrow Program, 1978

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	37	Thaddeus Kosciuszko Statue, 1978
	38	Henry Moore, Sundial, 1978-2001
	39	Renovation Proposal, 1980
Document	40	Sky Theatre Shelf- Schematic, 1980
Drawer 1		
3	41	Doane Observatory, 1980-2001
	42	Building Images, 1982
Document	43	Alterations and repairs to Existing Theater and Observatory
Drawer 1		Facilities- Schematic, 1986
3	44	Museum Campus Plan, 1988
	45	Project Timeline, 1989-1991
Document	46	Renovations to Existing Mid-level Blue Prints, 1991
Drawer 1		
3	47	Facility Program, 1994-1998
	48	International Illumination Design Award, 1995
	49	Cyberspace Classroom Usage Procedures, 1996
	50	Building Stone Notes, 1997
	51	Major Naming Gift Opportunities, 1997
	52	Galileo's Café and Shooting Star Gift Shop, 1998
	53	Campaign Newsletter, 1999
	54	Italians in Chicago (Terrazzo Esplanade), 1999
	55	Library Renovation Proposal, 1999
	56	The New Sky Pavilion, 1999
	57	Phrase III, IV, V Timeline, 1999
	58	Renovations, 1999
	59	Ernest Grunsfeld-Correspondence, 2000
Document	60	Existing Conditions Plan for Exhibit Designer, 2000
Drawer 1		
3	61	Ferguson Fund History, 2003
	62	America's Courtyard, 2003
	63	Architectural Schematics, n.d.
Oversize	64	Architectural Schematics, n.d.
Box A		
3	65	Ernest A. Grunsfeld- Biographical Info, n.d.
	66	Mechanical Systems Code, n.d.
	67	Print of Building Image, n.d. (source unknown)
	68	Dome Statistics, n.d.
Document	69	Turnstiles- Schematics, n.d.
Drawer 1		

Series VII Human Resources, 1945-2000

This series is comprised of records related to all the people involved in the ongoing functioning of the museum, primarily the staff and volunteers. Although these records were created in various departments of the museum over time, the bulk of the documents are from the Human Resources Department and the Volunteer Office. The Human Resources Department is the

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portion of the organization that manages personnel issues such as hiring, training, salaries, and other employee related concerns including policies and procedures. The Volunteer Office oversees the recruitment, training, and communications of the museum's volunteer-force. These materials include items such as job descriptions, memoranda, internal newsletters, staff meeting minutes, agendas, policies, procedures, and training programs. This series is arranged in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Daily Attendance Sheet Payroll #6, 1945
	2	Employee Handbook, 1977
	3	Employee Lists, 1988-1994
	4	Memoranda, 1988-1999
	5	Telephone Directories, 1989, n.d.
	6	All Staff Meetings, 1989-1998
	7	Information Systems Training for Staff, 1991-1999
	8	Full-time Temporary Employee Guidelines, 1992
	9	Policies and Procedures, 1992-1995
	10	Surveys, 1992-1999
	11	Employee Insurance, 1993
	12	Full-time Employee Orientation Packet, 1994
	13	Volunteer Newsletters, 1994-2004
	14	Guest Relations Training Program, 1995
	15	N.O.N. Unnamed Staff Newsletter, 1995
	16	Volunteer Opportunities, 1996-1997
	17	Contribution Campaigns, 1996-1998
	18	Written Inquiry Instructions for Volunteers, 1997
	19	All Staff Emails, 1998-2003
	20	Museum Campus Memoranda, 1999
	21	Purchase Order Training Manual, 2000
	22	Forms, n.d.
	23	Guide Manual, n.d.
	24	Job Descriptions, n.d.
	25	Staff Events, n.d.

Series VIII Astronomy Department, 1962-2008

This department conducts research in astronomy, astrophysics, and cosmology and seeks to convey these concepts to the public. The staff members contribute to exhibits, public programs and publications. This series consists of records generated during these pursuits. The museum members' library, while it existed, was considered part of the Department of Astronomy therefore the records from the library and the office of the librarian are included in this series. The sub-series 'Correspondence' is first, followed by the 'Office of Senior Astronomer Eric Carlson,' followed by the 'Office of the Librarian,' followed by the remaining files. All files within the series and sub-series are in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
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- 1** **1** Correspondence, 1962
- 2** Correspondence, 1963
- 3** Correspondence, 1964
- 4** Correspondence, 1965
- 5** Correspondence, 1966
- 6** Correspondence, 1984
- 7** Correspondence, 1988
- 8** Correspondence, 1992
- 9** Correspondence, 1994
- 10** Office of Senior Astronomer Eric Carlson- Correspondence, 1974-1994
- 11** Office of Senior Astronomer Eric Carlson- Diffuse Nebulae Course Notes (Part 1), 1964-1965
- 12** Office of Senior Astronomer Eric Carlson- Diffuse Nebulae Course Notes (Part 2), 1964-1965
- 13** Office of Senior Astronomer Eric Carlson- Moon Lecture Notes, 1978
- 14** Office of Senior Astronomer Eric Carlson-Management Objectives and Strategies, 1992
- 15** Office of Senior Astronomer Eric Carlson- Hot and Cold Dark Matter Course Outline, 1994
- 16** Office of Senior Astronomer Eric Carlson- Bulletin of the American Astronomical Society, 1995
- 17** Office of Senior Astronomer Eric Carlson- Presentation Notes, n.d.
- 18** Office of Senior Astronomer Eric Carlson- Research Files (Part 1), n.d.
- 19** Office of Senior Astronomer Eric Carlson- Research Files (Part 2), n.d.
- 2** **20** Office of Senior Astronomer Eric Carlson- Research Files (Part 3), n.d.
- 21** Office of Senior Astronomer Eric Carlson- Research Files (Part 4), n.d.
- 22** Office of Senior Astronomer Eric Carlson- Research Files (Part 5), n.d.
- 23** Office of Senior Astronomer Eric Carlson- Research Files (Part 6), n.d.
- 24** Office of Senior Astronomer Eric Carlson- Research Files (Part 7), n.d.
- 25** Office of Senior Astronomer Eric Carlson- Stellar Interiors Course Notes, n.d.
- 26** Office of Senior Astronomer Eric Carlson- Earth Course Notes (Part 1), n.d.
- 27** Office of Senior Astronomer Eric Carlson- Earth Course Notes (Part 2), n.d.
- 28** Office of Senior Astronomer Eric Carlson- Relativity and

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		Cosmology Course Notes, n.d.	
3	29	Office of the Librarian- Correspondence, 1988-1998	
	30	Office of the Librarian- Library Book Collection, 1800-1991	
	31	Office of the Librarian- Library Manual, 1956-1992	
	32	Office of the Librarian- NASA Publications, 1975	
	33	Office of the Librarian- Projects and Ideas, 1977-1998	
	34	Office of the Librarian- Missing Books, 1988	
	35	Office of the Librarian- Donations, 1980-2000	
	36	Office of the Librarian- Budgets and Notes, 1984-1994	
	37	Office of the Librarian- Book Inventory, 1988	
	38	Office of the Librarian- Library Requests, 1988-2000	
	39	Office of the Librarian- Acquisitions, 1989-1999	
	40	Office of the Librarian- Department Faculties, 1991	
	41	Office of the Librarian- Vision Statement, 1991	
	42	Office of the Librarian- Annual Reports, 1990-1993	
	43	Office of the Librarian- Computer Schedule Register, 1991-1994	
	44	Office of the Librarian- Accreditation Survey, 1992	
	45	Office of the Librarian- Bibliographic Series, 1992	
	4	46	Office of the Librarian- Guide to Astronomy Organizations, 1992
		47	Office of the Librarian- Shelf Lists/Authority Terms, 1992-1993
		48	Office of the Librarian- Library Register (Part 1), 1992-1997
49		Office of the Librarian- Library Register (Part 2), 1992-1997	
50		Office of the Librarian- Library Plans and Reports, 1992-1999	
51		Office of the Librarian- Notes from the Patrons, 1992-2000	
52		Office of the Librarian- Author Catalog, 1993	
53		Office of the Librarian- Cassette Tapes Collections Register, 1993	
54		Office of the Librarian- Library Profile, 1993	
55		Office of the Librarian- Order Report, 1993	
5	56	Office of the Librarian- Shelf List Catalog, 1993	
	57	Office of the Librarian- Subject Catalog, 1993	
	58	Office of the Librarian- Staff Inquiries and Requests, 1994	
	59	Office of the Librarian- Newsletter Holdings, 1995	
	60	Office of the Librarian- Juvenile Collections, 1995-2000	
	61	Office of the Librarian- CD Inventory, 1997	
	62	Office of the Librarian- Serial Database, 1997	
	63	Office of the Librarian- Library Advisory Committee, 1998	
	64	Office of the Librarian- Office Usage Questionnaire, 1998	
	65	Office of the Librarian- Inter-Library Loan Requests (Part 1), 1999-2000	
	66	Office of the Librarian- Inter-Library Loan Requests (Part 2), 1999-2000	
	67	Office of the Librarian- Periodical Subscription Survey, 2000	
	68	Office of the Librarian- Curator's Office Book Collection, n.d.	
	69	Office of the Librarian- List of Books that Need Repair, n.d.	
	70	Office of the Librarian- Library Administrator, n.d.	
6	71	Office of the Librarian- Library Information, n.d.	

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72	A Photographic Atlas of the Heavens by Frank Jettner, 1962
73	Operation of Zeiss Planetarium, 1963
74	Astronomical Information Sheets, 1964-1968
75	Eclipse and Moon notes, 1964-1997
76	Comet Ikeya-Seki, 1965
77	Solar Eclipse Fact Sheets, 1967, 1999, n.d.
78	Local Climatological Data, 1969-1970
79	Zeiss VI Handbook, 1970
80	Great Lakes Planetarium Association, 1975
81	Jupiter Effect, 1975-1977
82	Chicago Astronomical Society, 1977-1979
83	Department Meetings Agenda and Minutes, 1989-1993
84	How to Think About Extraterrestrials by James Sweitzer, 1991
85	Demonstration Program Goals, 1993
86	Time Budget, 1994-1995
87	Night Watch with Jim Seevers, 1995-1997
88	AAS Centennial- Lucy Fortson, 1999
89	Astrophysicists in Science Museums, 2000
90	Exploring the Universe Course Syllabus-Larry Ciupik, 2000
91	Prime Focus- department newsletter, 2008
92	Department Survey, n.d.
93	Messier Catalog, n.d.
94	Quantum Quarterly Lecture Notes, n.d.

Series IX History of Astronomy Department, 1930-2007

This department is responsible for the collections held by the Adler's Webster Institute for the History of Astronomy as well as related research. The staff members contribute to exhibits, public programs and publications. This series consists of records generated during these pursuits. Since records in this series document activities relating to the historic collections owned by the planetarium this series dates back to the opening of the museum, far beyond the actual formation of this specific department. The sub-series 'Collections Correspondence' in chronological order is first, followed by the 'Office of the Curator' sub-series also in chronological order, followed by the sub-series 'Exhibit Files' which reflects the department's original filing system, then the remaining files follow in chronological order.

Box	Folder	Content
1	1	Collections Correspondence, 1961
	2	Collections Correspondence, 1962
	3	Collections Correspondence, 1963
	4	Collections Correspondence, 1964
	5	Collections Correspondence, 1965
	6	Collections Correspondence, 1966
	7	Collections Correspondence, 1967
	8	Collections Correspondence, 1968
	9	Collections Correspondence, 1969

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10	Collections Correspondence, 1970
11	Collections Correspondence, 1971
12	Collections Correspondence, 1980
13	Collections Correspondence, 1983
14	Collections Correspondence, 1984
15	Collections Correspondence, 1985
16	Collections Correspondence, 1986
17	Collections Correspondence, 1987
18	Collections Correspondence, 1988
19	Collections Correspondence, 1989
20	Collections Correspondence, n.d.
21	Office of the Curator, 1952
22	Office of the Curator, 1961
23	Office of the Curator, 1963
24	Office of the Curator, 1964
25	Office of the Curator, 1965
26	Office of the Curator, 1966
27	Office of the Curator, 1967
28	Office of the Curator, 1968
29	Office of the Curator, 1969
30	Office of the Curator, 1970
31	Office of the Curator, 1971
32	Office of the Curator, 1972
33	Office of the Curator, 1973
34	Office of the Curator, 1974
35	Office of the Curator, 1975
36	Office of the Curator, 1977
2	37 Office of the Curator, 1978
	38 Office of the Curator, 1979
	39 Office of the Curator, 1980
	40 Office of the Curator, 1981
	41 Office of the Curator, 1982
	42 Office of the Curator, 1983
	43 Office of the Curator, 1984
	44 Office of the Curator, 1985
	45 Office of the Curator, 1986
	46 Office of the Curator, 1987
	47 Office of the Curator, 1988
	48 Office of the Curator, 1989
	49 Office of the Curator, 1991
	50 Office of the Curator, 1996
	51 Office of the Curator, 1997
	52 Office of the Curator, 2000
	53 Office of the Curator, 2001
	54 Office of the Curator, 2005-2006
	55 Office of the Curator, n.d.

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	56	Exhibit Files- Midlevel, 1930
	57	Exhibit Files- Brussels International Exhibition, 1934-1935
	58	Exhibit Files- Surveying, Artillery Case N4, 1940
	59	Exhibit Files- Surveying Case N3, 1942
	60	Exhibit Files- Telescope Exhibit, 1950
	61	Exhibit Files- Time Exhibit, 1951
Document	62	Exhibit Files- Time Exhibit, 1968
Drawer 1		
2	63	Exhibit Files- Isenbrook Planetarium 2d, 1970
	64	Exhibit Files- Mapping the Heavens Case 2b, 1970
3	65	Exhibit Files- North Hall, 1970
	66	Exhibit Files- Sundial Case 1a, 1970
Oversize	67	Exhibit Files, 1970-1994
Box A		
3	68	Exhibit Files- Telescope Hall, 1971
	69	Exhibit Files- Exhibits at Other Museums, 1974-1985
	70	Exhibit Files- Early Astronomers 2a, 1975
	71	Exhibit Files- Early Time Finding Case 1b, 1976
	72	Exhibit Files- Evolution of the Planetarium, Case 2c, 1976
Document	73	Exhibit Files- Navigation, 1976
Drawer 1		
3	74	Exhibit Files- Variety of Sundials Case 1c, 1977
	75	Exhibit Files- Armillaries Case 3a, 1980
	76	Exhibit Files- Discovery of Uranus, 1980
	77	Exhibit Files- Navigation, 1980
	78	Exhibit Files- Benjamin Banneker Case 3b, 1983
	79	Exhibit Files- The Astrolabe Case 2f, 1984
	80	Exhibit Files- Compendia Case, 1e, 1984
	81	Exhibit Files- Early Timekeeping Case 1d, 1984
	82	Exhibit Files- Surveying Case 3c, 1984
	83	Exhibit Files- Surveying. Mining Artillery Case 3d, 1984
	84	Exhibit Files- Eastern Atrolabes Case 2e, 1986
4	85	Exhibit Files- Brahe Exhibit, 1989
	86	Exhibit Files- Seeing the Universe, 1990
	87	Exhibit Files- ABCs of Astronomy, 1992
	88	Exhibit Files- Budget 1992-1993
	89	Exhibit Files- Pre-Sears and Russell, 1992-1993
	90	Exhibit Files- 18 th Century Material, 1993
	91	Exhibit Files- Astrolabe, 1993
	92	Exhibit Files- Captain's Cabin, 1993
	93	Exhibit Files- Formatine Evaluation for Exhibit Design, 1993
	94	Exhibit Files- Instrument Exhibit Meetings Notes (Part 1), 1993
5	95	Exhibit Files- Instrument Exhibit Meetings Notes (Part 2), 1993
	96	Exhibit Files- Nollet Exhibit Traveling Exhibit, 1993
	97	Exhibit Files- North Hall Artifact Selection (Part 1), 1993
	98	Exhibit Files- North Hall Artifact Selection (Part 2), 1993

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	99	Exhibit Files- Potential Exhibit Ideas, 1993
	100	Exhibit Files- Sears and Russell Correspondences (Part 1), 1993
	101	Exhibit Files- Sears and Russell Correspondences (Part 2), 1993
	102	Exhibit Files- Sundials, 1993
	103	Exhibit Files- Universities, 1993
6	104	Exhibit Files- North Hall Misc (Part 1), 1993-1994
	105	Exhibit Files- North Hall Misc (Part 2), 1993-1994
	106	Exhibit Files- Armillary, 1994
	107	Exhibit Files- Armillaries, 1994
	108	Exhibit Files- Artifact Selections, 1994
	109	Exhibit Files- Book of Hours, 1994
	110	Exhibit Files- Islamic, 1994
	111	Exhibit Files- Graphic Worksheets, 1994
	112	Exhibit Files- Images Considered for TUYIH, 1994
	113	Exhibit Files- Islamic World, 1994
	114	Exhibit Files- Medieval Music Recordings, 1994
	115	Exhibit Files- Misc. Information About Gathering Images, 1994
	116	Exhibit Files- Roland Michaud, 1994
7	117	Exhibit Files- TUIYH Development Files-1994
	118	Exhibit Files- TUIYH Volunteer Training and Demonstrator's Guide, 1994
	119	Exhibit Files- Who Used These: Collage of Comets, 1994
	120	Exhibit Files- Who Used These: Gemma Frisius, 1994
	121	Exhibit Files- Who Used These: Louis XIV, 1994
	122	Exhibit Files- Who Used These: Monk, 1994
	123	Exhibit Files- Who Used These: Mrs. Bryan, 1994
	124	Exhibit Files- Astrolabes, 1994-1995
	125	Exhibit Files- Medieval University Classroom, 1994-1995
	126	Exhibit Files- TUIYH Early Text Versions, 1994-1995
	127	Exhibit Files- TUIYH Education, 1994-1995
8	128	Exhibit Files- TUIYH Final Text, 1994-1995
	129	Exhibit Files- TUIYH Instruments: Displayed, Labels, 1994-1995
	130	Exhibit Files- Graphic Sources for Drawn Images, 1995
	131	Exhibit Files- Sundials, 1995
	132	Exhibit Files- Tom Telescope, 1995
	133	Exhibit Files- TUIYH, Photo Credits, n.d.
	134	Exhibit Files- AAAS Exhibit, n.d.
	135	Exhibit Files- Armillaries N3, n.d.
	136	Exhibit Files- Astrolabe, n.d.
	137	Exhibit Files- Astrolabes n2, n.d.
	138	Exhibit Files- Calculators Old and New Case 3e, n.d.
	139	Exhibit Files- Calendars SW, n.d.
	140	Exhibit Files- Compasses SE, n.d.
	141	Exhibit Files- Measuring Instruments Case NE, n.d.
	142	Exhibit Files- Medals Case S4, n.d.
	143	Exhibit Files- Sundials Case N1, n.d.

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	144	Exhibit Files- Sundials and Octants Case NW, n.d.
	145	Exhibit Files- Telescope Case S2, n.d.
	146	Exhibit Files- Timekeeping S1, n.d.
9	147	Rejected Collection Offers, 1930-1993
	148	Rejected Offers (Part 1), 1930-1997
	149	Rejected Offers (Part 2), 1930-1997
	150	Rejected Offers (Part 3), 1930-1997
	151	Rejected Offers (Part 4), 1930-1997
10	152	Rejected Offers (Part 5), 1930-1997
	153	Mensing Collection Exhibition Case Project, 1952-1953
	154	Notes- Insurance for Collections, 1961
	155	Queries, 1962-1999
	156	Astronomical Instruments at the Adler Planetarium and Astronomical Museum, 1964
	157	Rejected Book Offers, 1964-2001
	158	Insurance: Sundials, 1970
	159	Department Visitors, 1970-1985
	160	Astrolabe Kit, 1974
	161	Rare Book Purchases, 1975
	162	Policy on Accessing and Deaccessioning of Artifacts for the Collection, 1982-1983
	163	National Trust for Historical Preservation, Survey, 1983-1984
	164	Acquisition Lists, 1983-1988
	165	Annual Reports, 1983-1992
	166	Notes, Curatorial Expenses, 1984
11	167	Departmental Calendars, 1984-1991
	168	Budget Notes (Part 1), 1984-1993
	169	Budget Notes (Part 2), 1984-1993
	170	Rare Book Researcher Correspondence, 1985
	171	Purchase Receipts, 1986
	172	Herschel Society of Japan Correspondence, 1986-1987
	173	Raymond Weilgus Instrument Collection, 1987
	174	Departmental Layout, 1991
	175	MIMSY- Object Database, 1991
	176	Buttles Papers, 1991-1998
	177	Ralph Mansfield Correspondence, (Part 1), 1992-2006
	178	Ralph Mansfield Correspondence, (Part 2), 1992-2006
	179	C. Berger Rare Book Cataloging, 1996
	180	Museums in the Park Reports, 1997-2001
	181	Maude Bennot, 1998
	182	Webster Lectures, 1998-2007
	183	Deaccessioning Duplicate Rare Books, 1999
	184	Treasures from the Time Museum by Bruce Stephenson, 1999
	185	Webco Contract Cataloging, 1999
12	186	Rare Book Librarian Search, 1999-2000
	187	Ernest Grunsfield Related Correspondence and Photos, 2000

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188	Zeiss Photo Archive Pictures, 2004
189	Memorial Notice: David Pingre, 2005
190	International Association of Bibliophiles, 2007
191	International Association of Bibliophiles- Chicago Museums Booklet, 2007
192	Antique Instrument Slide Set Description, n.d.
193	Bookplate, n.d.
194	Brochures, n.d.
195	Exhibits, Notes, n.d.
196	Museum Collection, Space Frontiers, n.d.
197	Summer Camp Tour Instructions, n.d.
198	Western Astrolabes Order Form, n.d.

Series X Planetarium Shows, 1934-2004

This series consists of materials documenting the various planetarium sky shows presented in the Adler's theaters, including lecturers' outlines and notes. Publications created by the Adler that specifically relate to the opening and showing of the theater productions are included in this series as well as reviews published in the media. Press releases about the planetarium shows may also be present in the Publications & Press Series. This series is arranged in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Chicago Close-ups, 1934
	2	Objects of Special Interest in the Sky Lecture, 1934
	3	The Stars in the Theatre of the Sky, 1934
	4	The Sky Tonight, 1935
	5	Exploring the Universe, 1945
	6	The Moon, 1945
	7	Sky Show, Lecturer's Outlines, (Part 1), 1945
	8	Sky Show, Lecturer's Outlines, (Part 2), 1945
	9	Calendars Old and New, 1946
	10	Sky Shows Lecture Outlines, 1946
	11	What Are Stars, 1946
	12	The Story of the Planets, 1946
	13	Sky Show Lecture Outlines, 1959
	14	Sky Show Lecture Schedules, 1959-1967
	15	Sky Shows, 1960
	16	Sky Shows, 1961
	17	Sky Shows, 1962
2	18	Sky Show Lecture Outlines- School Program, 1962-1967
	19	Sky Show Correspondence, 1962-1988
	20	Sky Show Schedules, 1962-2000
	21	Sky Shows, 1963
	22	Sky Shows, 1964
	23	Sky Shows, 1965

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	24	Sky Shows, 1966
3	25	Sky Shows, 1967
	26	School Program in Astronomy for the Elementary School Grades- Lecturers Outlines, 1967-1968
	27	Sky Shows, 1968
	28	Sky Shows, 1969
	29	Sky Shows, 1970
	30	Sky Shows, 1970, n.d.
	31	Sky Shows Brochures, 1971-1998, n.d.
4	32	Sky Shows, 1971
	33	Sky Shows, 1972
	34	Sky Shows, 1973
	35	Sky Shows, 1974
	36	Sky Shows (Part 1), 1975
5	37	Sky Shows (Part 2), 1975
	38	Sky Shows, 1976
	39	Sky Shows, 1977
	40	Programs Suggestions for 1980, 1978
	41	Sky Shows, 1978
	42	Sky Shows, 1979
	43	Sky Shows, 1980
6	44	Sky Shows (Part 1), 1980s
	45	Sky Shows (Part 2), 1980s
	46	Sky Shows, 1981
	47	Sky Shows, 1982
7	48	Sky Shows, 1983
	49	Sky Shows, 1984
	50	Consortium Shows, 1985
	51	Sky Shows, 1985
	52	Sky Shows, 1986
8	53	Sky Shows, 1987
	54	Sky Shows, 1988
	55	Sky Shows, 1989
9	56	Sky Shows, 1990
	57	Sky Shows (Part 1), 1991
	58	Sky Shows (Part 2), 1991
	59	Sky Shows, 1992
	60	Sky Shows, 1993
	61	Sky Shows, 1994
	62	Sky Shows, 1995
	63	Families with Young Children Notice, 1996
	64	Sky Shows, 1996
	65	Is There Life on Mars? 1997
10	66	Sky Shows, 1998
	67	Blueprint for the Red Planet, 1999
	68	Millennium Mysteries, 1999

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69	Navistar's Pawnee Skies, 1999
70	Mission to Mars, 1999-2000
71	Black Holes, 2000
72	Spirits from the Sky, Thunder on the Land, 2000
73	Solar Storms, 2001
74	Skywatchers of Africa, 2002
75	Aliens at the Adler, 2003
76	SonicVision, 2004
77	Show kits available to other Museums, n.d.
78	Sky Show Lecture Outlines, n.d.
79	Sky Shows Music, n.d.
80	The Star of Bethlehem, n.d.

Series XI Exhibits, 1912-2006

This series documents the various exhibits, temporary and permanent, displayed over the lifetime of the museum. Announcements, plans, schematics and correspondence make up the bulk of this series. Publications created by the Adler that specifically relate to the opening of new exhibits are included in this series as well as reviews published in the media. Press releases about exhibits may also be present in the Publications & Press Series. This series is in chronological order with files relating to any one specific exhibit grouped together starting with the Atwood Sphere.

Box	<u>Folder</u>	<u>Content</u>	
1	1	Atwood Sphere- History and Information, 1912-1995	
	2	Atwood Sphere- Images and Press, 1941-1997	
Oversize	3	Atwood Sphere- Images and Press (newspaper clipping-1997), 1941-1997	
Box A			
1	4	Atwood Sphere- Operator's Reference, 1992	
	5	Atwood Sphere- Acquisition and Logistics Notes, 1995	
	6	Atwood Sphere- Drawings and Bids, 1996-1998	
	7	Atwood Sphere- Fundraising, 1996-1998	
	8	Atwood Sphere- Project Proposal, 1996	
	9	Atwood Sphere- Move (Betacam Cassettes), 1997	
	10	Atwood Sphere- Interpretation, 1997-1998	
	11	Atwood Sphere- Meetings Minutes, 1997-1998	
	2	12	Atwood Sphere- Platform, 1997-1998
		13	Atwood Sphere- Budget, 1998
		14	Atwood Sphere- Chicago Academy of Sciences (Reprints), 1998
		15	Atwood Sphere- Image Research, 1998
		16	Atwood Sphere- Location and Interactives, 1998
		17	Atwood Sphere- Move and Restoration, 1998
		18	Atwood Sphere- Opening Invitation List, 1998
		19	Atwood Sphere, 2000
		20	Atwood Sphere-Advisory Committee, n.d.
21		Exhibits List, 1930	

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Document	22	Proposed Exhibit- Schematic, 1938
Drawer 1	23	International Geophysical Year- Schematic, 1957-1958
2	24	North Hall Exhibits, 1961, 1990
	25	Is it a Meteorite?, 1962
	26	The Many Worlds of Chelsea Bonestell, 1968-1971
	27	The Unexpected Universe, 1973
	28	Space Age Exhibition Hall, 1974
	29	The Solar System and Bicentennial Planet Update exhibition opening, 1976
	30	Exhibit Plans for 1980, 1978
	31	Revamping the Bicentennial Exhibit to “Solar System Exploration and Discoveries Hall,” 1978
	32	Navigation Exhibits, 1978-1992
	33	Apollo 15 Moon Rock, 1979
	34	Man the Navigator, 1980
Document	35	Man the Navigator- Schematics, 1980
Drawer 1		
2	36	200 th Anniversary of the Discovery of Uranus, 1981
	37	Space Races- Gilruth Collection, 1982-2001
	38	Star Gods of the Ancient Americas, (Part 1), 1982-1983
	39	Star Gods of the Ancient Americas, (Part 2), 1982-1983
3	40	The New Universe, 1983
	41	History of Astronomy Proposed Exhibits, 1984
Document	42	Preliminary Concept Sketches, 1984
Drawer 1		
3	43	Race to the Moon, 1984
Document	44	Preliminary Floor Plan- Schematic, 1986
Drawer 1		
3	45	A Revolution in Measurement Review by Jane Pridemore, 1989
Document	46	Exhibit Planning and Design- Ralph Applebaum Associates Inc, 1991
Drawer 1		
3	47	Two Worlds of Science, 1993
	48	Formative Evaluation for Exhibition Design, 1993
	49	Our Place in the Universe, 1993
Oversize	50	New Gallery Plans, 1995,1997
Box A		
3	51	The Universe in Your Hands, 1995
	52	The Universe in Your Hands Press Kit, 1995
	53	The Universe in Your Hands Review by Phyllis Robineau, 1995
	54	Exhibit Master Plan Draft 4, 1996
	55	Imagine the Universe- A Space Art Exhibition, 1996
	56	Awestruck by the Majesty of the Heavens, 1997
	57	Bringing the Heavens to Earth, 1999-2002
	58	Hubble Space Telescope, 2000

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	59	The Remarkable Work of Copernicus, Hevelius, and Other Historic Polish Astronomers, 2000-2001
	60	Episodes from the Story of Time, 2001
	61	Dawn of the Space Age, 2001
	62	Tracing Constellations Through History, 2001-2002
	63	Lost Spacecraft, 2005
	64	Lovell Exhibition- Statue Photo Diary, 2005
	65	Lovell Exhibition- Shoot for the Moon, 2005-2006
Document	66	Celestial mapping- Story Board, n.d.
Drawer 1		
3	67	Comet Floor Demo, n.d.
	68	Exhibit Labels, n.d.
	69	Schematics and Notes- Unidentified Exhibit, n.d.

Series XII Public Programs & Members' Events, 1930-2007

The Planetarium generates many events for its members and the general public. These events include educational programs, overnights in the museum, lectures, trips, observing parties and more. The planetarium facilities may also be reserved for private parties. This series contains records of these activities arranged in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>	
1	1	Visitors Guides and Brochures, 1930-1964	
	2	Planetarium Brochures (Part 1), 1940s-2006	
	3	Planetarium Brochures (Part 2), 1940s-2006	
	4	Astronomy Courses, (Part 1), 1960-2005	
	5	Astronomy Courses (Part 2), 1960-2005	
2	6	Astronomy Courses (Part 3), 1960-2005	
	7	Museum Course Catalogs, 1961-1966	
	8	School Group Programs (Part 1), 1964-2001, n.d.	
	9	School Group Programs (Part 2), 1964-2001, n.d.	
	10	Course Schedule and Attendance, 1968-1992	
	11	Elementary School Program Report, 1969	
	12	School Program Posters, 1969-1972	
Oversize			
Box A			
2	13	Members Christmas Events, 1969-1979	
	14	High School Program Notes, 1973	
	15	Concert Under the Stars, 1973	
	16	Program Announcements, 1974-1979	
	17	Membership Brochures, 1975-2005	
	18	Modern Celestial Navigation Course Outline, 1978	
	3	19	Catering Services, 1979
		20	Private Events, 1979-2007
21		Members Events and Public Lectures, 1981-2006	
22		Interactive Video Classes, 1983	
23		Sky Photo Contest, 1984	

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	24	American Society of Mechanical Engineers, 1984
Oversize	25	Chicago's Guide to Halley's Comet, 1985
Box A		
3	26	Membership Correspondence, 1986
	27	Travel Tours, 1986-2007
Oversize	28	Travel Tours (Banner from Eclipse 2006), 1986-2007
Box D		
3	29	New Telescope Tour of Doane Observatory, 1987
Oversize	30	Classes for Adults, 1989-1990
Box A		
3	31	Children's Courses, 1991-1993
	32	Mystery Objects Contest, 1992
	33	Programs, Exhibits and Events Schedule, 1992-1995
	34	Astronomy Programs for Members, Students, Educators, 1992-2000
	35	African Skies Outreach Program, 1993
	36	Courses and Resources for Teachers, 1993-1998, n.d.
	37	1930's Historical Tour, 1995
	38	Connecting to the Universe, 1995
	39	Lesson Plans and Activities Guides, 1995, n.d.
	40	Membership Campaigns, 1995-1996
Oversize	41	Adler's Guide to Comet Hyakutake, 1996
Box A		
4	42	Big Bang Cosmology Course Notes and The Large Structure of the Universe Course Notes, 1997
	43	Unveiling the Center of the Milky Way Galaxy Course Notes, 1998
	44	Family Programs, 1998-1999, n.d.
	45	The Mars Millennium Project, 1999
Oversize	46	The Mars Millennium Project, 1999
Box A		
4	47	New Wing Opening Events, 1999
Oversize	48	Pritzker Symposium and Lecture Series, 1999
Box A		
4	49	Public Lecture Series- Our Expanding Universe, 1999
	50	Visitor Feedback, 1999
	51	Rachel Carson Elementary School Professional Development Day, 1999
	52	Observing Events, 2000
	53	Planets Cluster with the Crescent Moon, 2000
	54	Salsa meets Swing, 2000
	55	Corky Seigels Chamber Blues, 2001
	56	Lecture- Orbiting Pulsars and Relativistic Gravity by Joseph Taylor, 2001
	57	Schedule Promotion, 2001
	58	Luna Cabana, 2001

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	59	African Skies Poetry Slam, 2001, 2002
	60	Public Lecture Series- Heliocentricity: Discovering the Sun, 2001-2002
	61	Rees Lecture, 2002
	62	Chicagoween, 2003
Oversize Box A	63	Teaching from Space Program- NASA, 2003
4	64	United Airlines Sponsorship, 2003-2004
	65	Marsapalooza (CDs), 2004
Document Drawer 1	66	Marsapalooza Poster- Autographed, 2004
4	67	Adler Women's Board, 2005-2006
	68	Corporate Members Program, 2006
	69	The Zula Patrol, 2007
	70	Alan B. Shepard Society, n.d.
	71	Mathematics/Science Motivation Project- Awards Evening, n.d..
	72	A Sailor's Delight, n.d.
	73	Special Evenings Events, n.d..
Oversize Box A	74	Clyde Tombaugh- Discoverer of Pluto- Guest Lecturer, n.d.
4	75	VIP pass, n.d.

Series XIII Special Events, 1930-2007

The Adler Planetarium has feted its many anniversaries and renovations by holding special events including galas, banquets and reopening celebrations. This series includes notes, speeches, invitations, announcements and schedules related to these special events, arranged in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Opening Dedication- Correspondence, 1930
	2	Opening Dedication- Invitations/Tickets/Programs, 1930
	3	Opening Dedication- Speech by Dr. Horace J. Bridges, 1931
	4	Inauguration and Demonstration of Zeiss Planetarium, 1930
	5	25 th Anniversary, 1955
	6	30 th Anniversary, 1960
	7	Adler Planetarium Reopening Ceremonies, 1970
	8	Astro-Science Center- Dedication, 1973
	9	Astro-science Center- Opening Symposium, 1973
	10	Astro-science Center- The Unexpected Universe Symposium, 1973
	11	Symposium and Unveiling Ceremony of the Plaque with Names of the Principle Donors for the Erection of the Nicolaus Copernicus Monument, 1974
	12	Opening Ceremonies, the Doane Observatory, 1977
	13	50 th Anniversary, 1979-1980

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2	14	50 th Anniversary, An Evening with Isaac Stern, 1980
	15	Awards Presentation Dinners, 1981-1982
	16	President Bush Visit, 1989
	17	HAD/DDA Program, 1992
	18	A Little Night Music Under the Stars, 1993
	19	Annular Eclipse, 1994
	20	Celestial Ball, 1994
	21	Founders Day Script, 1994
	22	65 th Anniversary, 1995
	23	65 th Anniversary-Proclamation by Mayor Richard M. Daley, 1995
	24	Celestial Ball, 1995
	25	Celestial Ball, 1996
	26	109 th Meetings of the Astronomical Society of the Pacific, 1997
	27	Groundbreaking/Renovation/Reopening, 1997-1999
	28	Celestial Ball, 1998
	29	Museum Campus Gala, 1998
	30	American Astronomical Society Centennial Meeting, 1999
	31	Celestial Ball, 1999
	32	Celestial Ball, 2002
	33	Celestial Ball, 2003
	34	Celestial Ball, 2004
	35	75 th Anniversary Celebration- Planning Team notes, 2004
	36	75 th Anniversary Celebration, 2004-2005
Oversize	37	75 th Anniversary Celebration- Jim Lovell's Birthday, n.d.
Box A		
2	38	5 th International Conference on the Inspiration of Astronomical Phenomena, 2005
	39	Celestial Ball, 2006
	40	Gemini 12: 40 th Anniversary, 2006
	41	Celestial Ball, 2007
	42	Sputnik 50th Anniversary, 2007

Series XIV Century of Progress, 1929-1992

The Century of Progress International Exposition was the name of the World's Fair held in Chicago in 1933-1934 to celebrate the city's centennial. The Adler was an integral part of the Century of Progress celebration. This series contains correspondence and publications related to the Adler and its role within the Century of Progress. See also the Publication & Press series (XV) for more press coverage of this event and the 3D Items & Ephemera series (XVII) for commemorative souvenirs. These records are arranged in chronological order.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	National Research Council Science Advisory Committee, 1929
	2	Report on the Committee of Astronomy, 1929
	3	Newspaper Clippings, 1929-1935

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	4	Dedication of Fort Dearborn, 1931
	5	Chicago Film Laboratory, 1932
	6	News Release, 1932
	7	Program for Architectural Building Ground Breaking, 1932
	8	American Institute of Park Executives- 34 th Annual Convention, 1933
	9	Encyclopedia Britannica Article (reprint), 1933
	10	Official World's Fair Weekly- Opening Week, 1933
	11	Opening Ceremonies, 1933
	12	Pertinent Facts Brochure, 1933
	13	Postcard with Related Correspondence, 1933, 2006
	14	Program Announcements, 1933
Oversize Box A	15	Study for General Plan-Map, 1933
1	16	Terrazzo Esplanade, 1933, 1981
Oversize Box A	17	Key to Official Badges, 1933-1934
1	18	Official Notices and Permits, 1933-1934
	19	Philip Fox Honors, 1933-1934
	20	Arcturus Pamphlet, 1934
	21	Exhibitors and Concessionaires, 1934
	22	Radio Broadcast Manuscript- Philip Fox, 1934
	23	Student Tour Section, 1934
	24	Demolition of Sky Ride Tower, 1935
	25	Survey and Prospectus of Chicago Fair by Mayor Kelly's World Fair Committee, 1935
	26	Image File Journal, 1992
	27	Daily Loud Speaker Announcement, n.d.
	28	Parking Schematic, n.d.
	29	Special Events, n.d

Series XV Publications & Press, 1932-2008

This series incorporates newspaper clippings and press releases about the planetarium as well as publications generated by the planetarium for the public. Guidebooks, newsletters and brochures are included in this series. The guidebooks in this series were published sporadically by the museum from 1932 to 1999 and were designed to lead visitors through their visit to the museum. They include historical information, floor plans, and collection highlights and more general astronomy and scientific information, as well as descriptions of the skyline as seen from the planetarium. Any published materials specific to particular exhibits and planetarium shows are filed in Series X (Planetarium Shows) or Series XI (Exhibits), as appropriate. The sub-series 'Guidebooks' in chronological order is first, followed by the sub-series 'Newspaper Clippings' in chronological order (some originals and some photocopies), followed by 'Press Releases' also in chronological order, followed by the remaining files in chronological order. The remaining files include articles from a vast variety of publications featuring the Adler.

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<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Guidebook, 1932
	2	Guidebook- June, 1933
	3	Guidebook- September, 1933
	4	Guidebook- July, 1935
	5	Guidebook- September, 1937
2	6	Guidebook, 1942
	7	Guidebook, 1945
	8	Guidebook, 1970
	9	Guidebook, 1973
	10	Guidebook, 1980
	11	Guidebook Revisions, 1998-1999
	12	Guidebook, 1999
	13	Guidebook-Library List, n.d.
3	14	Newspaper Clippings, 1926-1928
	15	Newspaper Clippings, 1929
Oversize	16	Newspaper Clippings, 1929-1930
Box E		
3	17	Newspaper Clippings, 1930
	18	Newspaper Clippings, 1931
Oversize	19	Newspaper Clippings, 1931
Box E		
3	20	Newspaper Clippings, 1932
	21	Newspaper Clippings, 1935
	22	Newspaper Clippings, 1936
	23	Newspaper Clippings, 1938
	24	Newspaper Clippings, 1941
	25	Newspaper Clippings, 1943-1944
	26	Newspaper Clippings, 1945
	27	Newspaper Clippings, 1946-1947
	28	Newspaper Clippings, 1948-1949
Oversize		
Box E		
3	29	Newspaper Clippings, 1949
	30	Newspaper Clippings, 1950-1959
Oversize	31	Newspaper Clippings, 1957-1959
Box E		
3	32	Newspaper Clippings, 1960
	33	Newspaper Clippings, 1960
Oversize		
Box E		
3	34	Newspaper Clippings, 1961
	35	Newspaper Clippings, 1961
Oversize		
Box E		
3	36	Newspaper Clippings, 1962-1963
	37	Newspaper Clippings, 1963
Oversize		
Box E		
3	38	Newspaper Clippings, 1964-1965

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	39	Newspaper Clippings, 1966
	40	Newspaper Clippings, 1967
	41	Newspaper Clippings, 1968-1969
	42	Newspaper Clippings, 1970
Oversize	43	Newspaper Clippings, 1970
Box E		
3	44	Newspaper Clippings, 1971
	45	Newspaper Clippings, 1973
Oversize	46	Newspaper Clippings, 1973
Box E		
3	47	Newspaper Clippings, 1976
	48	Newspaper Clippings, 1979
Oversize	49	Newspaper Clippings, 1980
Box E	50	Newspaper Clippings, 1982-1983
3	51	Newspaper Clippings, 1982-1983
	52	Newspaper Clippings, 1984
	53	Newspaper Clippings, 1985
Oversize	54	Newspaper Clippings, 1985
Box E	55	Newspaper Clippings, 1986
3	56	Newspaper Clippings, 1987
	57	Newspaper Clippings, 1988
Oversize	58	Newspaper Clippings, 1988
Box E		
3	59	Newspaper Clippings, 1989
	60	Newspaper Clippings, 1990
Oversize	61	Newspaper Clippings, 1990
Box E		
3	62	Newspaper Clippings, 1991
Oversize	63	Newspaper Clippings, 1991
Box E		
3	64	Newspaper Clippings- January, 1992
	65	Newspaper Clippings- February, 1992
	66	Newspaper Clippings- March, 1992
	67	Newspaper Clippings- April, 1992
	68	Newspaper Clippings- May, 1992
	69	Newspaper Clippings- June, 1992
	70	Newspaper Clippings- July, 1992
	71	Newspaper Clippings- August, 1992
	72	Newspaper Clippings- September, 1992
4	73	Newspaper Clippings- October, 1992
	74	Newspaper Clippings- November, 1992
	75	Newspaper Clippings- December, 1992
Oversize	76	Newspaper Clippings, 1992
Box E		
4	77	Newspaper Clippings, 1993
	78	Newspaper Clippings- January, 1994

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	79	Newspaper Clippings- February 1994
	80	Newspaper Clippings- March, 1994
	81	Newspaper Clippings- April, 1994
	82	Newspaper Clippings- May, 1994
	83	Newspaper Clippings- June, 1994
	84	Newspaper Clippings- July, 1994
	85	Newspaper Clippings- August, 1994
	86	Newspaper Clippings- September, 1994
	87	Newspaper Clippings- October, 1994
	88	Newspaper Clippings- November, 1994
	89	Newspaper Clippings- December, 1994
Oversize	90	Newspaper Clippings, 1994-1995
Box E		
4	91	Newspaper Clippings, 1995
	92	Newspaper Clippings- January, 1996
	93	Newspaper Clippings- February, 1996
	94	Newspaper Clippings- March, 1996
	95	Newspaper Clippings- April, 1996
5	96	Newspaper Clippings- May, 1996
	97	Newspaper Clippings- June, 1996
	98	Newspaper Clippings- July, 1996
	99	Newspaper Clippings- August, 1996
	100	Newspaper Clippings- September, 1996
	101	Newspaper Clippings- October, 1996
	102	Newspaper Clippings- November, 1996
	103	Newspaper Clippings- December, 1996
	104	Newspaper Clippings- January, 1997
	105	Newspaper Clippings- February, 1997
6	106	Newspaper Clippings- March, 1997
	107	Newspaper Clippings- April, 1997
	108	Newspaper Clippings- May, 1997
	109	Newspaper Clippings- June, 1997
	110	Newspaper Clippings- July, 1997
	111	Newspaper Clippings- August, 1997
	112	Newspaper Clippings- September, 1997
	113	Newspaper Clippings- October, 1997
	114	Newspaper Clippings- November, 1997
	115	Newspaper Clippings- December, 1997
Oversize	116	Newspaper Clippings, 1997-1999
Box E		
6	117	Newspaper Clippings, 1998
	118	Newspaper Clippings, 1999
	119	Newspaper Clippings, 2000
	120	Newspaper Clippings from Media Coverage Report- January, 2000
	121	Newspaper Clippings from Media Coverage Report-

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		February, 2000
	122	Newspaper Clippings from Media Coverage Report- March, 2000
	123	Newspaper Clippings from Media Coverage Report- April, 2000
7	124	Newspaper Clippings from Media Coverage Report- May, 2000
	125	Newspaper Clippings from Media Coverage Report- June, 2000
	126	Newspaper Clippings- October, 2000
	127	Newspaper Clippings- November, 2000
	128	Newspaper Clippings- December, 2000
Oversize Box E	129	Newspaper Clippings, 2000-2001
7	130	Newspaper Clippings, 2001
	131	Newspaper Clippings, 2002
	132	Newspaper Clippings, 2003
Oversize Box E	133	Newspaper Clippings, 2003-2004
7	134	Newspaper Clippings, 2004
	135	Newspaper Clippings, 2005
Oversize Box E	136	Newspaper Clippings, 2005
7	137	Newspaper Clippings, 2006
Oversize Box E	138	Newspaper Clippings, 2006
7	139	Newspaper Clippings, n.d.
Oversize Box E	140	Newspaper Clippings, n.d.
7	141	Press Releases, 1958-1959
	142	Press Release, 1961-1963
	143	Press Release, 1972-1973
	144	Press Release, 1983-1987
	145	Press Releases, 1991
	146	Press Releases, 1993
	147	Press Releases, 1994
	148	Press Releases, 1995
	149	Press Releases, 1996
8	150	Press Releases (Part 1), 1997
	151	Press Releases (Part 2), 1997
	152	Press Releases, 1998
	153	Press Releases, 1999
	154	Press Releases, 2000
	155	Press Releases, 2001
	156	Press Releases, 2002
	157	Press Releases, 2003

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	158	Press Releases, 2004
	159	Press Releases, 2007
	160	American Machinist, 1929
	161	The Armour Engineer, 1929
	162	Chicago Commerce- The Business Magazine of the Great Central Market, 1929
	163	Amateur Astronomer, 1931
	164	The Architectural Forum, 1931
	165	Outdoor America Sportsmen's Show, 1931
	166	The Reform Advocate, 1931
	167	Zeiss-Werkzeitung, 1933
	168	Men and Women's Mathematics Clubs of Chicago- Booth Brochures, 1937-1939
	169	Time Magazine, 1939
9	170	American Artisan, 1941
	171	True Magazine, Cover Story, 1959
Oversize	172	Adler Expenditures-Legal Notice in Newspaper, 1960
Box E		
9	173	Parkways- Newsletter for the Chicago Park District Employees, 1961
	174	This Week in Chicago, 1961
	175	Home and Highway, 1962
	176	Illinois Parks Journal, 1962
	177	Our Community- Pullman Bank and Trust Company, 1962
	178	Sky and Telescope- May, 1962, n.d.
	179	Space Frontiers, 1963
	180	This Week in Chicago, 1963
	181	Local 46 Union News, 1964
	182	F-F Saver Magazine, 1965
	183	Space Frontiers Magazine, 1967
	184	Chicago Museums and Museum Campus, 1968-2008, n.d.
	185	Engineering, 1969
	186	Museum News, 1969
	187	Sky & Telescope, 1969
	188	Members Newsletters (Part 1), 1969-1990
	189	Members Newsletters (Part 2), 1969-1990
	190	Members Newsletters (Part 3), 1969-1990
10	191	Members Newsletters (Part 4), 1969-1990
	192	Members Newsletters (Part 5), 1969-1990
	193	Newsweek, 1970
	194	Promenade Magazine, 1970
	195	U.S. News and World Report, 1970
	196	Zeiss Press Release, c1970
	197	Report to Members, 1970-1974
	198	Brochure Mockups, 1972-1992
	199	The Planetarian, 1973

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	200	Lakeshore Telephone Directory Cover, 1977
	201	The Chicago Guide, 1973
	202	Architectural Digest, 1973
	203	Adler Illustration by Bill and Julie Anderson, 1979
	204	University of Chicago-Arc Telescope, 1985
	205	Chicago Museums- Promotional Magazines, 1985-1995
	206	Philip Fox and Adler Planetarium by David Menke, 1987
	207	Sky & Telescope, 1989
	208	South Side Planning Board- Newsletter, 1989
	209	USSR Academy of Sciences Journal, 1989
	210	The Adler Star, 1990-2004
	211	Metropolitan Pier and Exposition Authority, 1991
	212	Chicago Magazine, 1992, 1999
	213	Chicago Tribune, 1992
	214	Celestial Calendars, 1992
	215	Science News, 1992
	216	Secrets of the Stars, 1994
11	217	Membership Publications and Mailings (Part 1), 1994-1996
	218	Membership Publications and Mailings (Part 2), 1994-1996
	219	Membership Publications and Mailings (Part 3), 1994-1996
	220	Membership Publications and Mailings (Part 4), 1994-1996
	221	The Museum Journal, 1995
	222	Press Packets, 1995-2003
12	223	Outer Space Never Sounded Like This by Roy Koelin, 1996
	224	Source Guide, 1997
	225	Astronomy Magazine, 1997, 2001
	226	The Chief Engineer- June, 1998
	227	Chicago Official Visitors Guide, 1998
	228	Chicago Tribune, 1998
	229	New York Times, 1998
	230	Non-traditional Media, 1998
	231	Media Coverage Report, December-March, 1998-1999
	232	Project Millennium, 1998-1999
Oversize	233	The Adler Star, 1998-2008
Box E		
12	234	Buhl Planetarium Webpage Dedication to the Adler Planetarium, 1999
	235	Media Coverage Report April-June, 1999
	236	Media Coverage Report, July-September, 1999
	237	Media Coverage Report, October-December, 1999
13	238	Michigan Living, 1999
	239	Museum Campus Project- Every Explorer Knows, 1999
	240	Museum Campus Chicago Information Manual, 1999
	241	October Sky, 1999
	242	Popular Mechanics- May, 1999
	243	Radio Disney, 1999

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	244	Theaters of Time and Space: The American Planetarium Community 1930-1970 by Jordan D. Marche, 1999
	245	TV/Media Radio Reports, 1999-2000
Oversize	246	The Chronicle Review, 2000
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13	247	Logos Magazine, 2000
	248	Media Coverage Report, December-June (Part 1), 2000
	249	Media Coverage Report, December-June (Part 2), 2000
	250	Media Coverage Report, December 2000
	251	Media Monitoring Report, 2000
	252	Museums Get \$9 Million Boost (Article Reprint), 2000
	253	Museum Week, 2000
	254	The New Yorker- April, 2000
	255	New York Times- Inside the Arts Club, 2000
	256	New York Times Web article, 2000
	257	The Trumpet Newsletter, 2000
	258	Where Chicago, 2000
	259	DK Eyewitness Travel Guides- Chicago 2001
	260	Escapades from the Story of Time Press Kit, 2001
	261	Natural History, 2001
14	262	North Shore Magazine, 2001
	263	Promotional Packet, 2001
	264	Romantic Traveling, 2001
	265	Advertisement Proofs, 2001-2002
	266	Advertising Agreements, 2001-2003
	267	Passport to Chicago, 2001-2003
	268	Play On Chicago, 2003
	269	Outlook, 2003-2004
	270	Company, the World of Jesuits and Their Friends, 2004
	271	The Manuscript Society News, 2004
	272	University of Chicago Magazine, 2004
	273	75 th Anniversary Press Kit, 2005
	274	American Way, 2005
	275	Crain's Chicago Business, 2005
	276	Media Highlights- July-December, 2005
	277	This Week in Chicago, 2005
	278	Time Out Chicago, 2005
	279	Commemorative Calendars, 2005-2008
	280	Adler e-News, 2006
	281	Chicago Tribune- online edition, 2006
	282	Silk Road Chicago Express Passport, 2006
	283	This Week in Chicago, 2006
	284	Time Out Chicago, 2006
	285	Univision, 2006
	286	Media Coverage- Mapping the Universe Exhibit, 2007
	287	RR Donnelley Archive Exhibit, 2007

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15	288	Shoot for the Moon- Final Media Report (Part 1), 2007
	289	Shoot for the Moon- Final Media Report (Part 2), 2007
	290	The Weather Channel, 2007
	291	Advertisement Photocopy, n.d.
	292	Booklets on Astronomical Topics, Prepared by Adler Staff (Part 1), n.d.
	293	Booklets on Astronomical Topics, Prepared by Adler Staff (Part 2), n.d.
	294	Booklets on Astronomical Topics, Prepared by Adler Staff (Part 3), n.d.
	295	Booklets on Astronomical Topics, Prepared by Adler Staff (Part 4), n.d.
	296	Chicago Leaders- Grunsfeld, n.d.
	297	Let's Look at the Stars, n.d.
	298	Museum Maps, n.d.

Series XVI Annual Reports, 1976-2006

This series consists of the full run of Annual Reports published for museum donors annually from 1976 to 1999 and in 2005 and 2006. The reports provide financial summaries and detail revenue and expenditures. They also include lists of trustees, benefactors, and staff. The front covers of the reports from 1976 to 1999 highlight artifacts contained within the Adler's collection. This series is arranged chronologically.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Annual Report, 1976
	2	Annual Report, 1977
	3	Annual Report, 1978
	4	Annual Report, 1979
	5	Annual Report, 1980
	6	Annual Report, 1981
	7	Annual Report, 1982
	8	Annual Report, 1983
	9	Annual Report, 1984
	10	Annual Report, 1985
	11	Annual Report, 1986
	12	Annual Report, 1987
	13	Annual Report, 1988
	14	Annual Report, 1989
2	15	Annual Report, 1990
	16	Annual Report, 1991
	17	Annual Report, 1992
	18	Annual Report, 1993
	19	Annual Report, 1994
	20	Annual Report, 1995
	21	Annual Report, 1996

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22	Annual Report, 1997
23	Annual Report, 1998
24	Annual Report, 1999
25	Annual Report, 2005
26	Annual Report, 2006

Series XVII 3D Items & Ephemera, 1930-2006

A variety of 3-dimensional items are included in this collection as well as souvenir ephemera i.e. postcards. This particular series is defined by the format of the material rather than the content. These items have historical significance or connections with the Adler Planetarium. They are listed chronologically in this finding aid.

<u>Box</u>	<u>Folder</u>	<u>Content</u>
1	1	Postcards with Related Correspondence, 1930, 2000, 2006
Oversize	2	1st Adler Admission Ticket- May 12 and accompanying correspondence, 1930, 1934, 1997
Box F		
Oversize	3	Copper printing plate for Guidebook, 1932
Box I	4	Copper printing plate for Guidebook, 1932
	5	Copper printing plate for Guidebook, 1932
	6	Copper printing plate for Guidebook, 1932
	7	Copper printing plate for Guidebook, 1932
	8	Copper printing plate for Guidebook, 1932
	9	Copper printing plate for Guidebook, 1932
	10	Copper printing plate- Map of Chicago, 1933
Oversize	11	2 Metal printing plates for the cover of the American Association for the Advancement of Science and Associated Societies General Program and Handbook, 1933
Box G		
Oversize	12	Copper printing plate for Guidebook, 1933
Box I		
1	13	Postcards with Related Correspondence, 1933, 1992
	14	Postcard with Related Correspondence, 1937
	15	Postcards with Related Correspondence, c1940, 2005
Oversize	16	Promotional Posters, 1962-1999
Box I	17	Sign Commemorating Copernicus Statue Installation, 1973
Oversize	18	7 Commemorative Medals produced by the Franklin Mint feature the image of the Adler building on one side and Comet Kohoutek on the other, 1973-1974
Box H		
1	19	Photo Template for Planetarium Needlepoint, 1974
Oversize	20	Adjustable Calendar Souvenir, 1979-2006
Box H		
Oversize	21	65 th Anniversary Plaque- Original brick piece from Adler Planetarium, 1995
Box F		
Oversize	22	Color Print of Museum Campus by Klunk, 1999
Box I		

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1	23	Postcards, 1999
	24	Ribbon- Grand Re-opening Ribbon Cutting, 1999
Oversize	25	Sci-Fi Spectacular Promotional Packet, 1999
Box F		
1	26	Aliens Invasion at the Adler Stickers, 2002
Oversize	27	Frisbee c.1999 given to Bruce Stephenson as a prize, 2004
Box F	28	Brass desk accessory featuring a carved horizon line and exterior view of the Adler, n.d.
	29	Century of Progress Commemorative Crumb Pan and Scoop, n.d.
	30	Commemorative Piece- 1 Ounce Silver, n.d.
Oversize	31	Commemorative Acrylic Glass block with piece of the dome, n.d.
Box I	32	Copper printing plate-Small image of Museum, n.d.
1	33	Girl Scout Patch Commemorating Adler Planetarium, n.d.
Oversize	34	Halley's Comet is Coming Souvenir Pins, n,d,
Box F	35	Like Halley's Comet Souvenir Pins, n.d.
Oversize	36	Matted Overhead Photograph of Original Building, n.d.
Box I		
1	37	Planetarium Notecards, n.d.
	38	Postcards, n.d.
	39	Planetarium Symbol- Original Artwork, n.d.
	40	Postcards with Related Correspondence, n.d.
Oversize	41	Postcards-Uncut Proof Sheets, n.d.
Box E		
Document	42	Poster- Bringing the Universe Down to Earth, n.d.
Drawer 1		
1	43	Printed Images of Building, n.d
Oversize	44	Souvenir Pana-View Slides from Adler Planetarium, n.d.
Box H		
1	45	Window Decal, n.d.