

**SUMMER CAMP AT THE ADLER PLANETARIUM
POLICY FOR ADMINISTERING EMERGENCY TREATMENT
TO CHILDREN WITH SEVERE ALLERGIES**

The Summer Camp at the Adler Planetarium (“Camp”) is concerned for the health and safety of all children participating in the Camp. Accordingly, when an enrolling child has a severe, life-threatening allergy, the following process is required:

YOU MUST PROVIDE ALL OF THE FOLLOWING:

1. The Camp’s Authorization for Emergency Care of Children With Severe Allergies Form (“Authorization Form”), (contained in online registration). The Camp must receive the Authorization Form by the date specified in the materials accompanying this document. The Authorization Form is designed to provide the Camp with the information necessary to ensure an effective response to a serious allergic reaction occurring at the Camp. The Authorization Form also gives the Camp permission to provide emergency medical care to your child should it become necessary.
2. ALL equipment, devices, and medications (whether prescription or over-the-counter) your child may require and that the Camp may need to comply with the instructions set forth in the Authorization Form. You are responsible for ensuring that all medication is current and is properly labeled by a pharmacist. You are also responsible for providing a suitable receptacle (backpack/fanny pack) for the child to carry the medication each day the child is at Camp. PLEASE NOTE: the Camp cannot provide or administer any medications other than those you provide.
3. Prior to the child’s first day of attendance, you or someone designated by you must train selected Camp staff on the nature of your child’s allergy, including (i) the events or substances that may trigger a severe allergic reaction (*e.g.*, bee sting, consumption of peanuts or products containing peanuts, etc.), (ii) with respect to food allergies, limitations on the child’s food consumption, (iii) symptoms of a severe allergic reaction, and (iv) when and how to administer treatment for a severe allergic reaction, including, where appropriate, the procedure for administering Benadryl or epinephrine through an EpiPen Jr. or similar device.

No child with a severe, life-threatening allergy will be allowed to participate in the Camp if the above requirements are not met.

THE CAMP WILL BE RESPONSIBLE FOR THE FOLLOWING:

1. The completed and signed Authorization Form contained in online registration will be maintained in the Camp files, and copies thereof will be provided to and discussed with appropriate Camp staff.
2. In the event a child requires emergency medical treatment for a severe allergic reaction, the Camp will follow the instructions provided on the Authorization Form, call 911 immediately, notify Security staff, and call the Emergency Contact specified on the child’s Authorization Form.
3. In the event a child is provided emergency medical treatment for a severe allergic reaction, the Camp staff member who provided emergency medical treatment will prepare an incident report as soon as practicably possible after the event documenting the steps that were taken to administer treatment to the child, including the symptoms expressed, treatment and medications provided, timing of treatment, the individual providing treatment, individuals contacted, etc. This report will be kept and maintained in the Camp files.